



**MESSIAH**

LUTHERAN CHURCH

1013 EAST LAWN AVE

URBANA, OH 43078

**Messiah's Annual  
Holiday Bazaar  
October 26**

**Doors are open from 9AM-4PM**

**Free Admission**

**Come and enjoy the**

**Crafts and Vendors**

**(the Vendors are juried)**

**Food Trucks will be on the premises**

REGISTRATION FOR MESSIAH'S HOLIDAY BAZAAR  
MESSIAH LUTHERAN CHURCH  
1013 E LAWN AVE., URBANA, OH 43078

Messiah's Holiday Bazaar will be **October 26, 2024 9am -4pm**. There will be food trucks available for your convenience. We will observe CoVid restrictions as necessary.

We will be using advertising in Ohio Cooperative Living Magazine, Facebook, Ohio Vendor Events and Crafts Show, County Classifieds, signage in businesses around town as well as in yards, signage on our electronic marquee as well as our corner church lot. With this application, you will find a PDF poster that you can share on FB page, webpage or any other social media.

TO BE CONSIDERED FOR THIS YEAR'S PARTICIPATION, BELOW ARE SOME OF THE **GUIDELINES**:

1. The fee is \$25 for an 8' table with two (2) side chairs.
2. The spaces will be assigned on a **first-come first-serve** basis. Electricity is not available for all spaces. Vendor will need to provide their own extension cords, if needed. If you have a special space need, please note in your application and we will make every effort to accomodate your request.
3. Your table should have nice cover that drapes the front and sides of your display and reaches the floor.
4. If we see anything we consider inappropriate, we will ask that you remove it.
5. More than one person may share a table. We ask that you keep your merchandise behind your table within your space.

6. For those who have a POS device, we do have a guest password Wi-Fi available.

**SET-UP:** Set-up for the Bazaar will be on Friday night from 4pm -8pm, October 25, 2024. We will have the building open at 7:30am on Saturday. It is best to park on the east side of the parking lot after unloading your merchandise. We will fill the south “Fellowship Hall” first and then the Narthex. We will notify you which door is the closest to your table (please provide a good email address.)

Messiah Evangelical Lutheran Church will not be responsible for any injury, loss or legal action that may arise or occur to the exhibitor, goods, or property OR to the public from any condition whatsoever while Messiah’s premises are being used under this agreement.

If you agree to these guidelines, please complete the vendor application. Submit a check or money order (no credit cards) **with application ASAP**. Checks are to be made payable to Messiah Lutheran Church. **Please mail to:**

**Messiah Lutheran Church  
Attn: JJPCS Committee  
1013 East Lawn Ave  
Urbana, OH 43078**

**Email: [messiahlutheran@swohio.twcbc.com](mailto:messiahlutheran@swohio.twcbc.com)**

---

Vendor’s Signature

---

Date

List of Items we currently have to be displayed:

- Aprons
- Birdhouses
- Cemetery and Floral Arrangements
- Doll Clothes
- Fabric Art
- Fine Art
- Glassworks
- Hot Pads
- Jewelry
- Market Totes
- Sculptures
- Woodcrafts

Other category items:

Crafts we would like to see:

- Plants     Clothing
- Honey     Food i.e. Pastries
- Kettle Popcorn
- Epoxy Tumblers
- Woodcrafts i.e. signage, cheeseboards
- Ceramics     Toys
- Candles
- Christmas Ornaments

---

---

Remember, we jury and first application for type of item sold, gets approval.

Mail or email photographs, images or weblink of your products (this will be used to help promote our bazaar); be as specific as possible to avoid duplication with other vendors.

What other information should we be aware of

---

---

We will have a raffle and if you wish to participate, any item from your booth will be greatly appreciated. Money raised will go to the Caring Kitchen.

Name of Vendor:

\_\_\_\_\_

Will vendor need electricity: \_\_\_\_\_ yes \_\_\_\_\_ no

Email Address: \_\_\_\_\_

Telephone Number : \_\_\_\_\_

Facebook: \_\_\_\_\_

Payment: Make checks out to Messiah Lutheran Church

Amount Due: \_\_\_\_\_ To be submitted with application **ASAP**

\*\*\*\*\*

JJPCS Office Use below

Terms and Conditions Signed and Dated \_\_\_\_\_

Vendor Application Completed \_\_\_\_\_

Money Enclosed \_\_\_\_\_

Date Confirmation Emailed to Vendor \_\_\_\_\_